

STALMINE-WITH-STAYNALL PARISH COUNCIL

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know. "The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

6th June 2024

Dear Councillor

You are hereby summoned to attend the May Annual Meeting of Stalmine-with-Staynall Parish Council on Tuesday 11 June at **7.00pm** at the Village Hall, Stalmine.



Debbie Smith
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the Ordinary Parish Council meeting and the Annual Parish meeting held on 14 May 2024 (**emailed**).

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Planning

Location: Robinsons Farm Staynall Lane Hambleton Poulton-Le-Fylde Lancashire

Proposal: Prior approval for proposed change of use of agricultural building to 2 dwelling houses (C3) with building operations under Class Q of the GPDO

Application Number: 23/00678/COUQ

Appeal Reference: APP/U2370/W/24/3342103

Appeal Start Date: 21.05.2024

Appellant's Name: Mr David Leach

Cllrs are asked to discuss and **resolve** if they wish to add any further comments to the appeal.

Application Number: 24/00411/FUL

Proposal: Single storey rear extension

Location: Damson Cottage Back Lane Stalmine Poulton-Le-Fylde Lancashire

Application Number: 24/00349/FUL

Proposal: Proposed erection of 1.no detached dwelling on sub-divided garden plot

Location: Ash Lea Farm Carr End Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

Application Number: 24/00431/FUL

Proposal: Proposed first floor side and single storey rear extension

Location: Mallard House Douglas Avenue Stalmine-with-staynall Poulton-Le- Fylde Lancashire

6 Finance

Councillors are asked:

a) **To note** the following receipts in May

Nil

b) **To approve** the following payments

| Payment Name | Details | Cash Book BAC's Ref | Amount |
|----------------------------|--|------------------------|-----------|
| Payroll | May 2024 payroll paid in June | 28 | £1,433.36 |
| Les Needham | Lengths man expenses (May millage & petrol) | 29 & 30 | £47.61 |
| MS Garden Maintenance | Invoice # 0096 (Plants Man) | 31 | £360.00 |
| MS Garden Maintenance | Expenses for May (Plants Man) | 31 | £14.50 |
| Debbie Smith | Clerk's homeworking May 2024 | 32 | £18.00 |
| Lancashire County Council | Erecting Spids onto posts invoice No. 5201531623 | 33 | £644.40 |
| C & C Supplies | Gallup – Weed Killer 5ltr Invoice No. SIN0115376 | 34 | £91.20 |
| Stalmine Village Hall Hire | Jan-May 24 meetings & June 24-May 25 meetings | 35 | £320.00 |
| Viking | Invoice# 4286522 – 2 x locks for carpark barrier | 36 | £63.46 |
| Cumbria Tree Surveys | Invoice# 2425017 – Annual Woodland Survey | 37 | £375.00 |

c) **To note** the following payments by direct debit:

Easy Websites (monthly hosting fee)

£40.92

d) **To note** the statement of accounts for month ending 31 May will be provided at the meeting.

7 Operation London Bridge Policy

Councillors are asked to **consider** and **approve** the Operation London Bridge Policy (policy emailed).

8 Asset Register Policy

Councillors are asked to **consider** and **approve** the asset register policy (policy emailed).

9 Financial Regulation Policy up-date

Councillors are asked to **approve** the updated financial regulations policy and readopt the document (policy emailed).

10 Biodiversity and PROW Grants

The council are asked to discuss and **resolve** if they wish to opt into the LCC biodiversity and PROW grants for the civic year 2024-25. Please note the biodiversity grant is for £300 and the PROW is for £500.

11 Supportive Training for the clerk's CILCA Qualification

Councillors are asked to **consider** and **approve** additional training/webinar support for the clerk to complete her CILCA qualification.

ITEMS FOR INFORMATION ONLY

12 Reports from outside bodies

An opportunity for external group representatives to update the council on recent events.

13 Clerk's report

An update from the clerk has been **emailed**.

14 Wyre councillor report

An opportunity for Wyre councillors to provide an update.

15 Questions to councillors

An opportunity for councillors to ask another councillor a question.

16 Date and time of next meeting

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 28 June at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council is proposed for **Tuesday 9 July 2024** at 7.00pm.